



P. O. Box 431, New Hartford, CT 06057

Phone: (860) 738-1040

## INCOME TAX SERVICE

### INFORMATION NEEDED FOR BUSINESS TAXES

<b>Business Owners Name(s):</b>	
<b>Business Name:</b>	
Business Address:	
<b>Business Tax ID Number:</b>	
Type of Business:	
<b>Business Gross Income (Sales, Services ETC):</b>	\$
Advertising & Marketing:	\$
Association Dues & Subscriptions:	\$
Bank Service Charges:	\$
Business Insurance (Not Personal, Medical or Life):	\$
City or Town Taxes:	\$
Computer Software & Internet:	\$
Freight, Shipping & Postage:	\$
Interest Paid on Business Loans & Notes:	\$
Licenses, Registrations, Permits:	\$
Materials & Supplies:	\$
Merchandise Purchased for Re-Sale (Not Supplies):	\$
Mortgage Interest on Business Real Estate:	\$
Office Supplies & Expenses:	\$
Payroll Taxes on Employee Wages:	\$
Professional Fees-Attorneys, Accounting:	\$
Rents Paid:	\$
Repairs & Maintenance-building	\$
Rubbish or Trash Removal:	\$
Sales Taxes Paid: ( if charged amount is Included in gross income):	\$
Small Tools & Supplies:	\$
Sub-Contractor Expense & Sales Commissions:	\$
Utilities- Electric, Heating Fuel Etc (Not Home business Use)	\$
Uniforms & Laundry:	\$
Cell Phone	\$
Telephone	\$
Misc Description:	\$

**Additional Organizers are available at our office or [www.foothillstax.com](http://www.foothillstax.com) for Office In Home, Vehicle, Equipment Purchases etc.**

**SIGN HERE** To the best of my knowledge I  
certify the amounts above and I retain the  
records as proof:

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